

GUIDE FOR THE INSERTION OF ASSETS FROM ORDERS



2018

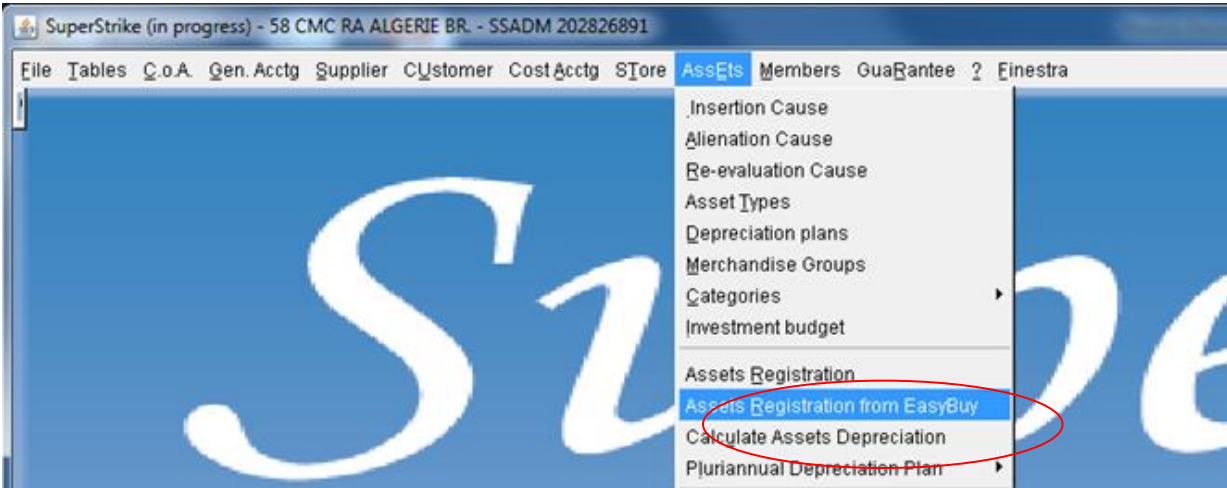
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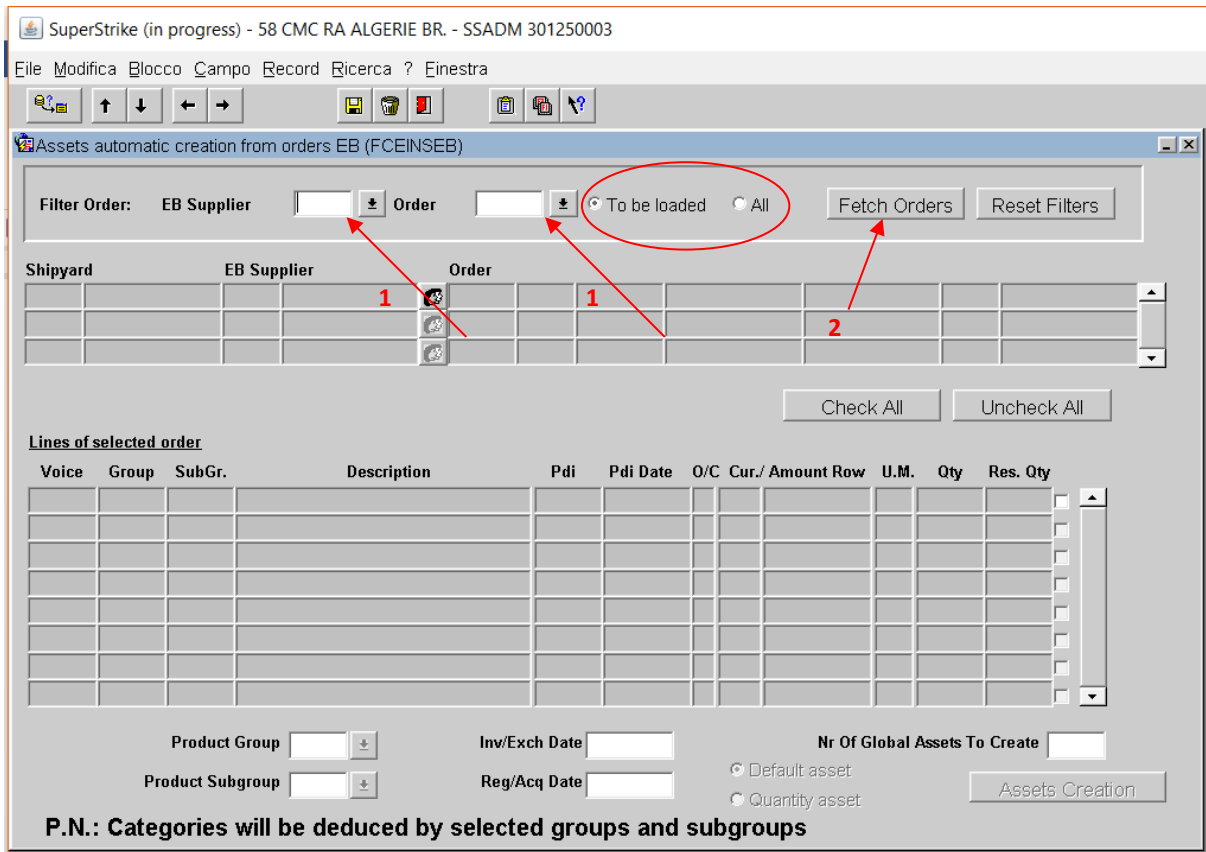
1 Introduction

This guide deals with the new procedure for the creation of assets from EasyBuy orders. This procedure will progressively replace the present procedure for the manual creation of assets. Through this procedure, the investment proposal and all the necessary information will automatically follow the corresponding asset.

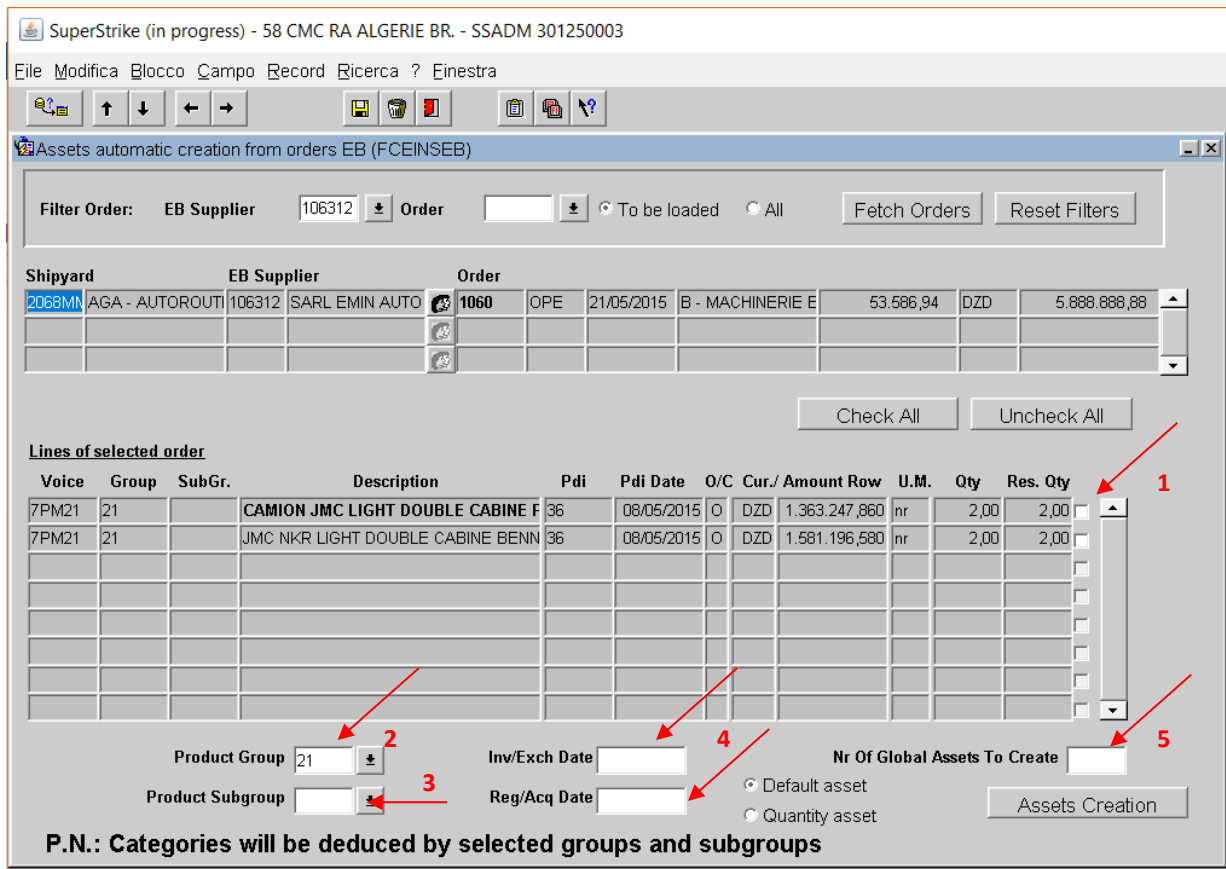
2 Insertion of assets from orders



From item “Asset Registration From EasyBuy” you can open a mask allowing to choose directly an order number and/or a supplier (one of the two spaces must necessarily be filled in). You can choose to view all the orders or to view only the orders which may be inserted. Once these parameters have been set, then click button “Fetch orders” and you will view the orders selected.



On top of the list you can view the orders “to be inserted” whose status is at least EMSD (therefore EMSD, SPED, FOR or OPE). These orders have at least one row with investment proposal, still to be inserted in Sstrike.



At the bottom of the mask, instead, you may find a list of the rows of the order selected.

Now you must:

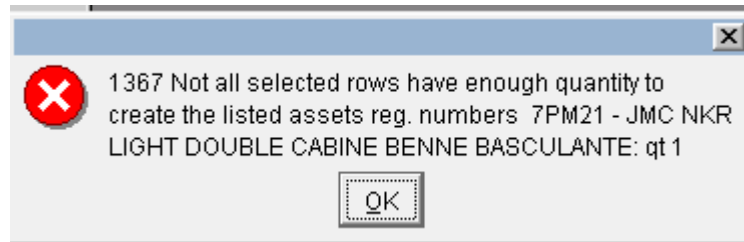
1. select the rows of the order you want to change into assets (1) ;
2. specify “Product subgroup” (2): the list shows the subgroups associated to the group indicated in the first row of the order;
3. specify “Category” (3) ;
4. specify “Invoice date” (4) : this one must be a date for which the exchange rate between the consolidated values and the value present in the order has already been registered, otherwise you will view the following message:



As "Registration / Purchase Date" you must enter what will be reported in the individual that will be created.

5. specify “Total number of assets to be created” (5) : since the creation of each asset provides for the introduction of “one single” related to the order row selected, when creating NON-QUANTITY assets (default choice), obviously the number indicated must be lower or

correspond exactly to the minimum remaining quantity of the rows selected (last column). Otherwise, a message referring to the insufficient capacity will be viewed.



Instead, if the choice of QUANTITY asset is made, the field "Nr Of Global Assets To Create" will be locked and valued at 1, since only one global asset will be created with as many individuals as the chosen lines and each with quantity equal to the remaining quantity.

Once all the parameters have been properly entered, push the button "Asset creation" and confirm the subsequent creation of the different identification codes requested (1 in the example), each one with the "singles" selected (2 in the example).

Filter Order: EB Supplier 106312 Order To be loaded All Fetch Orders Reset Filters

Shipyards	EB Supplier	Order								
2068M	AGA - AUTOROUT	106312 SARL EMIN AUTO	1060	OPE	21/05/2015	B - MACHINERIE E	53.586,94	DZD	5.888.888,88	

Check All Uncheck All

Lines of selected order

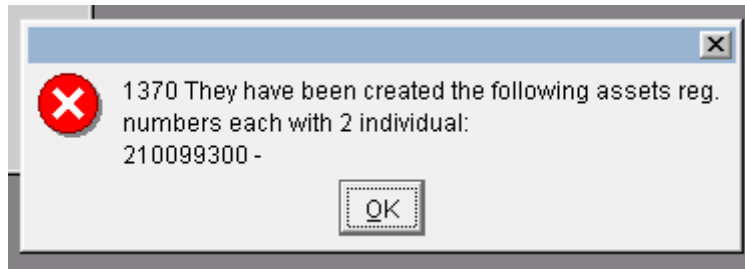
Voice	Group	SubGr.	Description	Pdi	Pdi Date	O/C	Cur./	Amount Row	U.M.	Qty	Res. Qty
7PM21	21		CAMION JMC LIGHT DOUBLE CABINE PL	36	08/05/2015	O	DZD	1.363.247,860	nr	2,00	2,00
7PM21	21		JMC NKR LIGHT DOUBLE CABINE BENI	36	08/05/2015	O	DZD	1.581.196,580	nr	2,00	2,00

Product Subgroup 0000 Invoice Date 15/07/2016 Nr Of Global Assets To Create 1

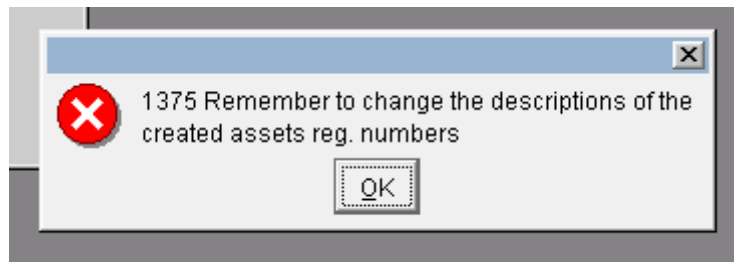
Category 120 Assets Creation

Forms 1366 We will create 1 assets reg. numbers each with 2 individual: Continue? Confirm Cancel

After confirmation and data processing, the system notifies the creation of the identification codes, as the picture shows



Note: since all the identification codes (if more than one identification code is created) have the same description, that is the description of the order header, the following message may be viewed:



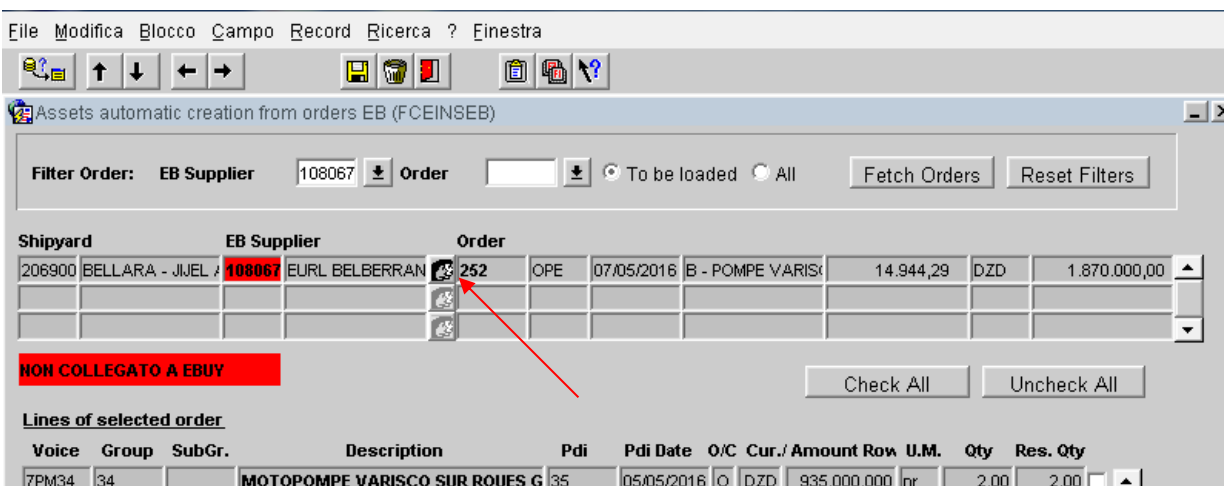
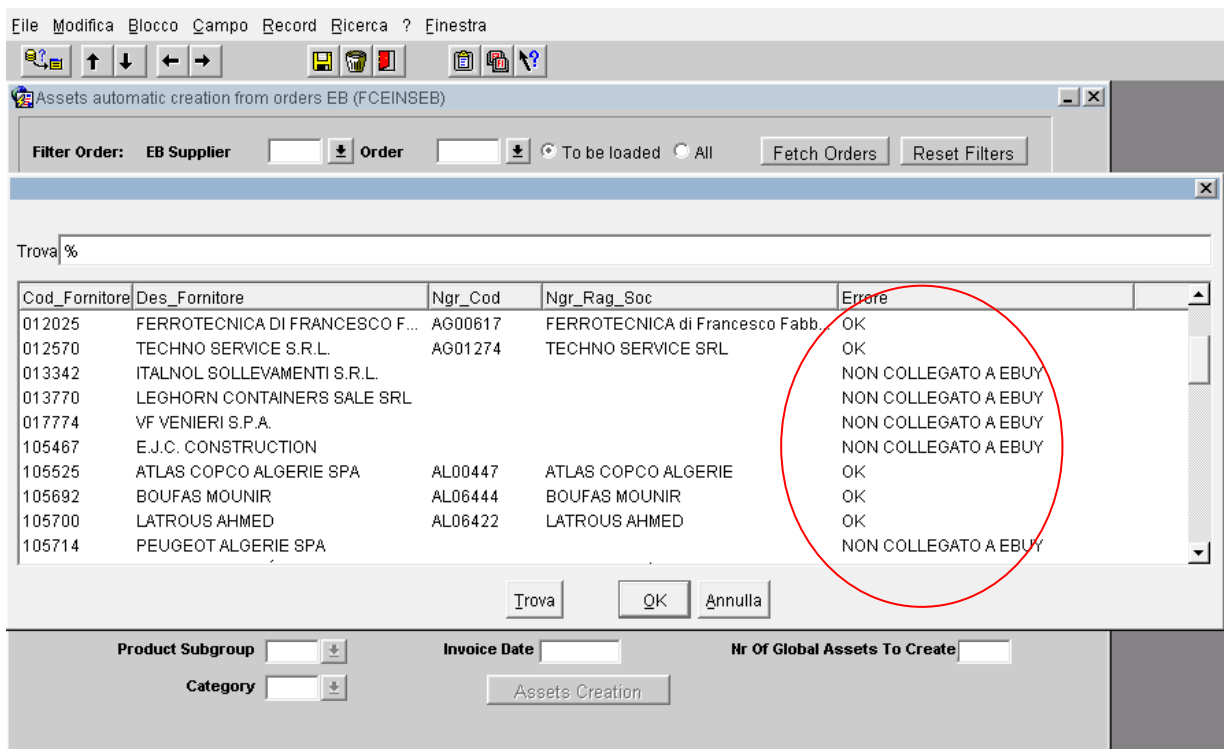
2.1 Reasons for the unsuccessful creation of an asset

An asset cannot be created due to the following reasons:

- Supplier not linked to EasyBuy
- Missing Supplier appendix
- Incorrect order status
- Missing Investment proposal
- Order row closed
- Order row quantity with decimal places

2.1.1 Supplier non linked to EasyBuy

As you can read from the notes of the mask for the choice of suppliers, the supplier's general data are not linked to EasyBuy:



It is necessary to link the supplier to EasyBuy: click on the button shown in the picture, which opens the mask specifying the suppliers' general data, and follow the instructions described in **paragraph 4.1 Inserimento e/o collegamento fornitore SS/EB** of the guide **COLLEGAMENTO SSTRIKE - EBUY** published in our company intranet under the name **"Manuali SuperStrike"**.

2.1.2 Missing Supplier appendix

If there's no supplier appendix, the following message will be visualized:

NO APPENDICE FORNITORE

It is necessary to create the supplier's appendix as follows: enter the supplier's mask, click Suppliers/Factor button and specify at least the type of FO appendix.

The screenshot shows a software window titled "Registration (FATNGR)". The form contains the following fields and controls:

- Code:** AL00247
- Nat.person
- Corporate Name:** EURL BOUCHAMA FOUAD IMPORT
- Link supplier** button
- Company private data
- Appendix type:** FO (highlighted with a red circle)
- Payment method:** AB
- Payment conditions:** 001
- ABI CAB:** [empty]
- BIC Code:** [empty]
- COUNTRY:** [empty]
- C/C:** [empty]
- CIN:** [empty]
- CIN E.:** [empty]
- Block p...
- VAT ded.
- Code Factor:** [empty]
- User Code:** [empty]
- Assigned accountant:** [empty]
- Board of Haulers Reg. Num.:** [empty]
- Data per Professionals:**
 - Grp.rit. acc.:** [empty]
 - All. 770:** [empty]
 - Inps:** [empty]
 - Revenue Code:** [empty]
 - State Est.:** [empty]
 - Address:** [empty]
 - City:** [empty]
 - City:** [empty]
 - Post Code:** [empty]
 - Pr.:** [empty]
 - Country:** [empty]

At the bottom of the form, there are two buttons: "Create Private Addendum" and "Close".

2.1.3 Incorrect order status

If order status is incorrect for the creation of the asset, you will read the following message:

SuperStrike (in progress) - 58 CMC RA ALGERIE BR. - SSADM 301250003

File Modifica Blocco Campo Record Ricerca ? Finestra

Assets automatic creation from orders EB (FCEINSEB)

Filter Order: EB Supplier 106152 Order To be loaded All Fetch Orders Reset Filters

Shipyards	EB Supplier	Order									
2068BV	AGA - AUTOROUTI	106152	SARL MHYDIE	1651A	OPE	16/09/2015	B - POMPE 2" (OR	3.205,67	DZD	349.650,00	
2068YY	AGA - AUTOROUTI	106152	SARL MHYDIE	1273	OPE	21/06/2015	B - FOURNITURE F	4.052,94	DZD	447.600,00	
2068YY	AGA - AUTOROUTI	106152	SARL MHYDIE	1523	ANN	11/08/2015	B - POMPES A EA	8.716,25	DZD	950.950,00	

STATO ORDINE NON CORRETTO

Lines of selected order

Voice	Group	SubGr.	Description	Pdi	Pdi Date	O/C	Cur./	Amount Row	U.M.	Qty	Res. Qty
7PM34	34		JEU DE 02 POMPESSORTIE DIAMETRE	67	27/07/2015	O	DZD	374.650,000	nr	1,00	1,00
7PM34	34		JEU DE 02 POMPESSORTIE DIAMETRE	67	27/07/2015	O	DZD	288.150,000	nr	2,00	2,00

Product Group 34 Inv/Exch Date Nr Of Global Assets To Create

Product Subgroup Reg/Acq Date Default asset Quantity asset

P.N.: Categories will be deduced by selected groups and subgroups

If you need to use the order for the creation of the asset, please contact our Purchase Dept. to modify the order status into one of those which are allowed.

2.1.4 Missing Investment proposal

If there's no investment proposal in the corresponding order row, the space gets coloured red and you cannot select the row. Please check with the Purchase Dept. the reason why investment proposal is missing (even if this possibility should never occur).

SuperStrike (in progress) - 58 CMC RA ALGERIE BR. - SSADM 301250003

File Modifica Blocco Campo Record Ricerca ? Finestra

Assets automatic creation from orders EB (FCEINSEB)

Filter Order: EB Supplier 106554 Order [] To be loaded All Fetch Orders Reset Filters

Shipyards	EB Supplier	Order									
206900	BELLARA - JIJEL A	106554	EURL BMB	463	OPE	21/08/2016	B-ECHAFAUDAGE	1.863,88	DZD	230.769,24	
206900	BELLARA - JIJEL A	106554	EURL BMB	464	OPE	21/08/2016	B-ACHAT POUTRE	6.843,85	DZD	840.240,00	
206900	BELLARA - JIJEL A	106554	EURL BMB	465	OPE	22/08/2016	B-GROUPE ELECT	4.521,30	DZD	553.846,16	

Check All Uncheck All

Lines of selected order

Voice	Group	SubGr.	Description	Pdi	Pdi Date	O/C	Cur./	Amount Row	U.M.	Qty	Res. Qty
7PM38	38		GROUPE ELECTROGENE 6100 SE 5.5 K	51	02/08/2016	O	DZD	138.461,540	nr	3,00	3,00
7PM38	38		GROUPE ELECTROGENE 6100 SE 5.5 K			O	DZD	138.461,540	nr	1,00	1,00

Product Group 38 Inv/Exch Date [] Nr Of Global Assets To Create []

Product Subgroup [] Reg/Acq Date [] Default asset Quantity asset Assets Creation

P.N.: Categories will be deduced by selected groups and subgroups

2.1.5 Order row closed

If order row is closed, the space gets coloured red and you cannot select the row. This means that the row has already been changed into one asset.

Assets automatic creation from orders EB (FCEINSEB)

Filter Order: EB Supplier 105692 Order [] To be loaded All Fetch Orders Reset Filters

Shipyards	EB Supplier	Order									
206800	AGA - AUTOROUT	105692	BOUFAS MOUNIR	679	OPE	21/02/2015	OUTILLAGE POUR	644,55	DZD	67.000,00	
206802	AGA - AUTOROUT	105692	BOUFAS MOUNIR	653	OPE	16/02/2015	OUTILLAGE POUF	2.447,74	DZD	254.440,00	
206802	AGA - AUTOROUT	105692	BOUFAS MOUNIR	695	OPE	25/02/2015	OUTILLAGE POUF	976,42	DZD	102.350,00	

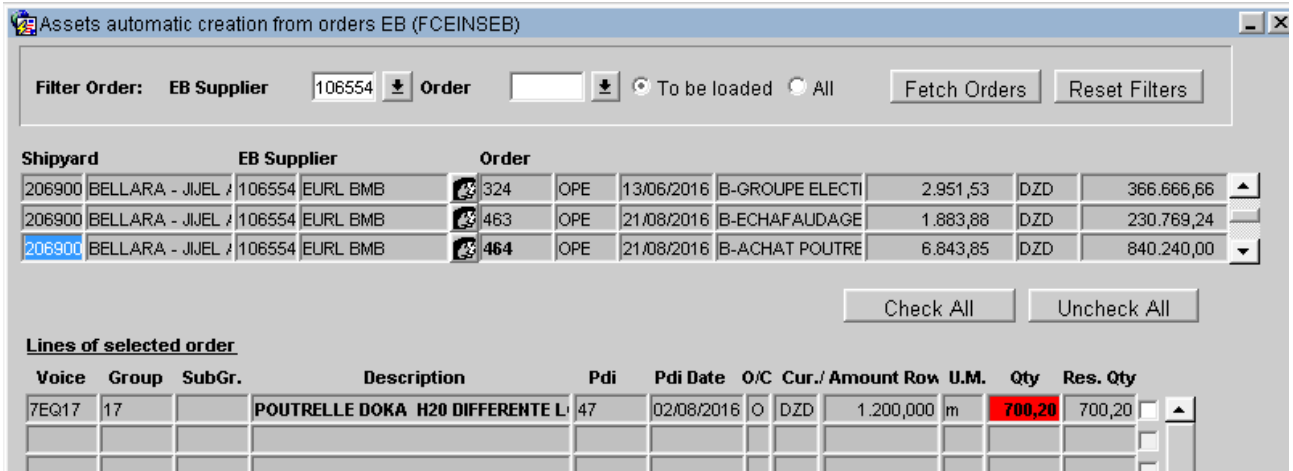
Check All Uncheck All

Lines of selected order

Voice	Group	SubGr.	Description	Pdi	Pdi Date	O/C	Cur./	Amount Row	U.M.	Qty	Res. Qty
056			MECHE A BETON DIAM 10/PUNTE			C	DZD	350,000	nr	1,00	1,00
7PM50	50		SCIE CIRCULAIRE A TABLE ALBA	21	24/02/2015	O	DZD	102.000,000	nr	1,00	1,00

2.1.6 Order row quantity indicated with decimal places

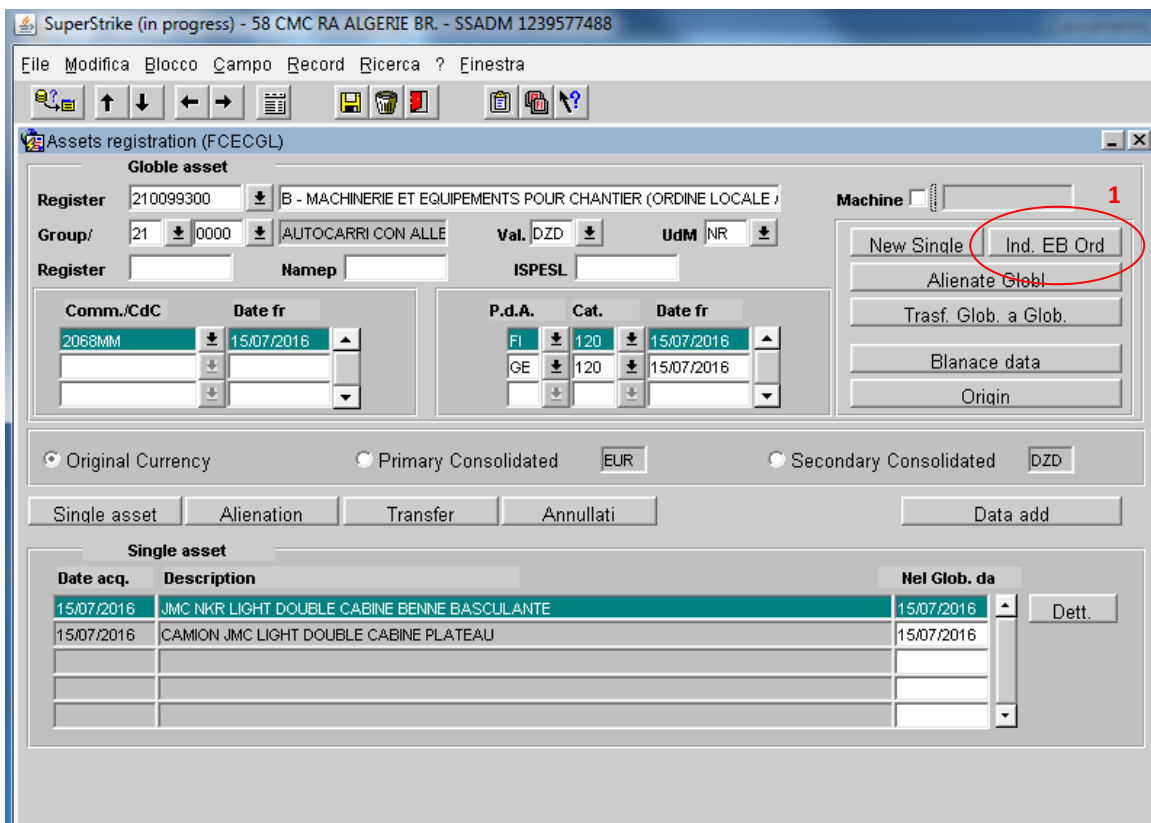
If the choice of creation of a serial number is the default one (NOT A QUANTITY asset), and if quantity is not expressed in whole numbers, but with decimal places, it is not possible to create assets.



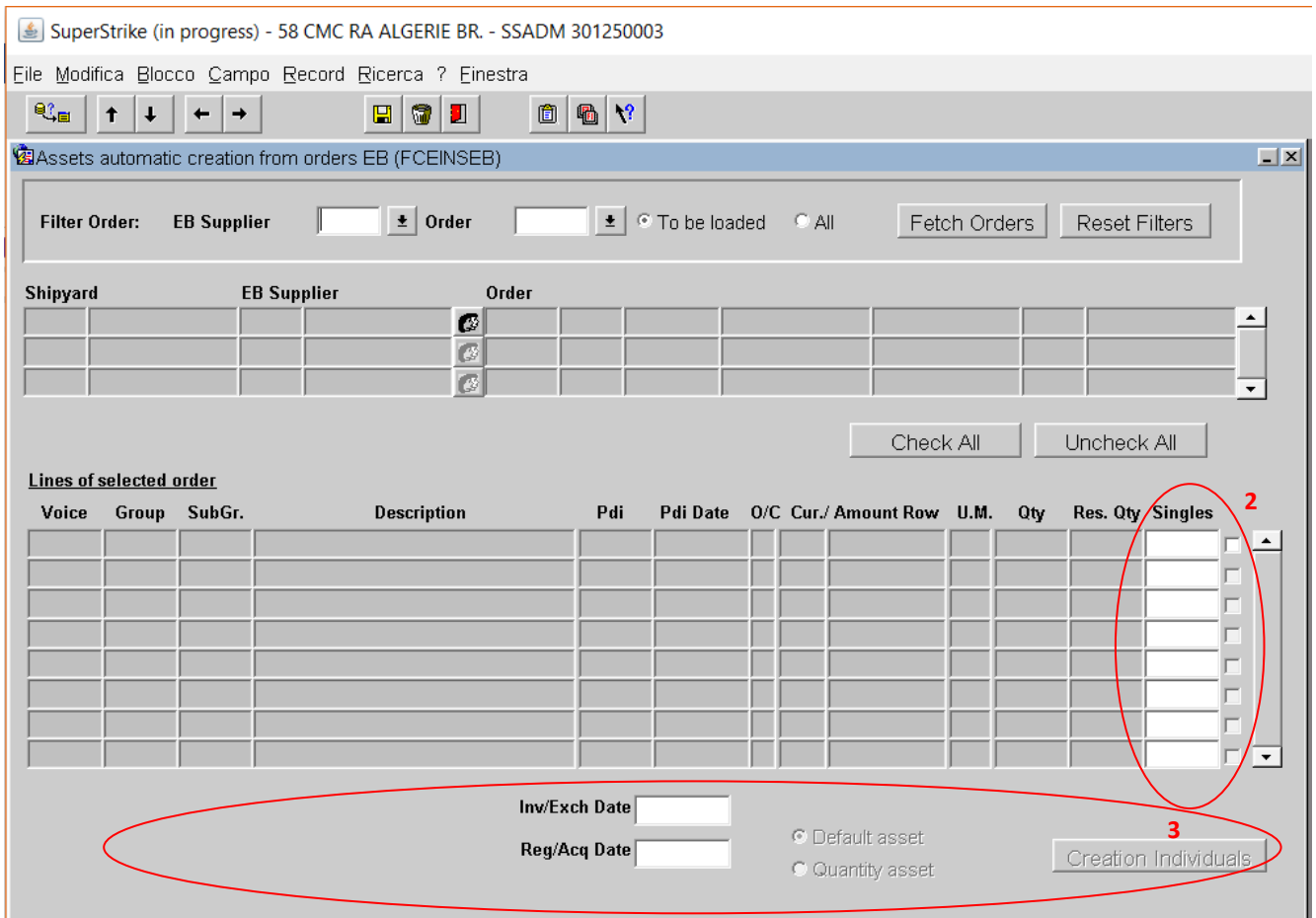
On the other hand, if you chose to create a QUANTITY asset, the program indicates in red the fact that the quantity is not whole, but the selection of the line for the creation of the single is allowed: created single will have a quantity equal to the indicated remaining quantity.

3 Creation of “Singles” from Orders

In the mask regarding assets general management there’s now one more button allowing to enter a new “single”, starting from an EasyBuy row order, as described in the above pages for the creation of a complete asset.

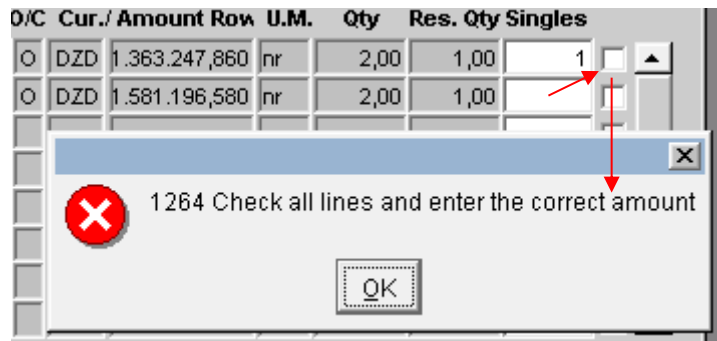
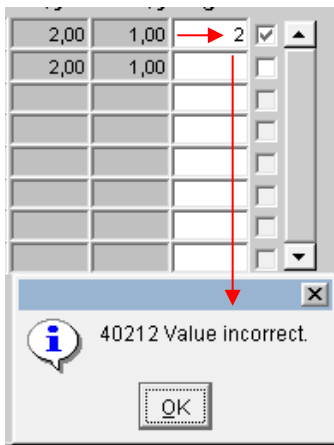


Once you click the button (1) above indicated, you will view a mask similar to to the mask previously described: as shown in the following picture, in the spaces highlighted (2), you must specify the quantity of singles you want to create in the current global with the selected order rows, whereas in the space below (3), you must only enter the invoice date, which will affect the date on which the single will start belonging to the global.

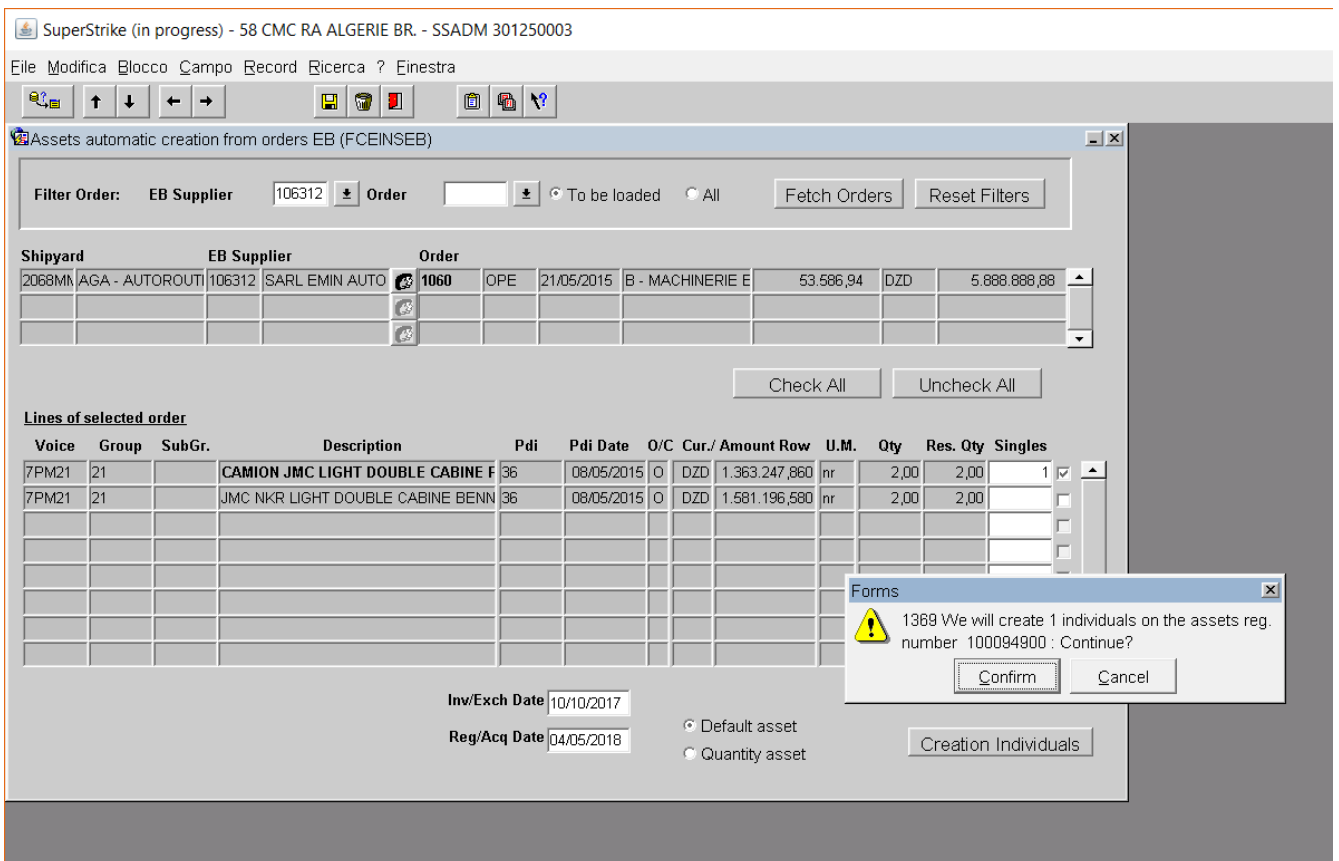


In the case of choice of single QUANTITY creation, the "Singles" fields will be locked and valued at 1 for each row present in the order, and as many singles as the chosen rows will be created, each with quantity equal to the remaining quantity.

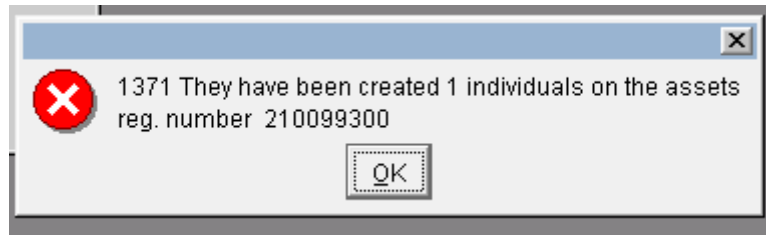
After selecting the order for the creation of singles, you must select one (or more) row/s and specify the quantity of singles you must create from the quantity of the row remaining: if one of these selections is incorrect, the following messages will appear:



If selections are correct, instead, you will view the following message for the creation of the single:



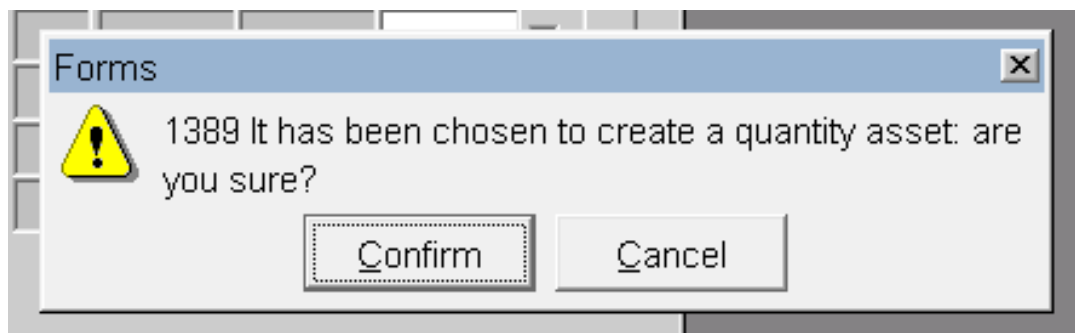
Similarly to what happens in case of assets, if confirmation is given after data processing, the system notifies the creation of singles, as the following picture shows:



4 Particularities in the case of creation of QUANTITY assets

4.1 Small remaining quantity

If the remaining quantity of the order line is small (in the specific case less than 11) and the unit of measurement is 'nr', there may be doubts that the asset should not be created in quantity. If you continue with this choice, before the standard message will be shown that reminds you that a fixed asset will be created with a certain number of individuals, another one will appear as shown:



If you confirm your choice, the standard message will appear below, while if you choose cancel, you will return to the order selection screen.

If the unit of measurement is different from 'nr', the message will NOT appear regardless of the residual amount of the order line.

4.2 Deactivation of global assets / singles fields to be created

Unlike the creation of non-quantity assets, in which the indicated assets will be created with individuals with fixed quantities of 1 and unit of measure 'nr', in this case will be created:

- a) in the case of creation of global asset, only one global asset having many singles, one for each selected row, with unit of measure and quantity equal to the remaining one of the chosen row, and
- b) in the case of single creation on an existing global asset, only one single for each selected order line, with a unit of measure and quantity equal to the remaining of the chosen row.

To 'oblige' such rules, as indicated above, the fields "Nr Of Global Assets To Create" (in the case of creation of global asset) and "Singles" (in the case of single entries on an existing global asset) will be deactivated and valued at 1 in automatic mode.

4.3 Order row quantity indicated with decimal places

As for the case of creation of a non-quantity asset, it will be indicated in red that the quantity is not whole BUT the line will be selectable for the creation of the single, and the remaining quantity will be assigned as single quantity.

4.4 Miscellaneous

- a) In the case of creation of the global asset, the unit of measurement will NOT be valorised, as there may be singles with different units of measurement.
- b) The various amounts (value at new, original cost, actual value, etc.) of the individuals thus created will be given by the unit amount of the order line multiplied by the quantity set, considering any changes in the case of the presence of different currencies in the asset.