

# Cooperativa Muratori & Cementisti C.M.C.

## Rental reversal procedure

### Cost Accounting

### Traduzione in inglese

Enrica Savioli

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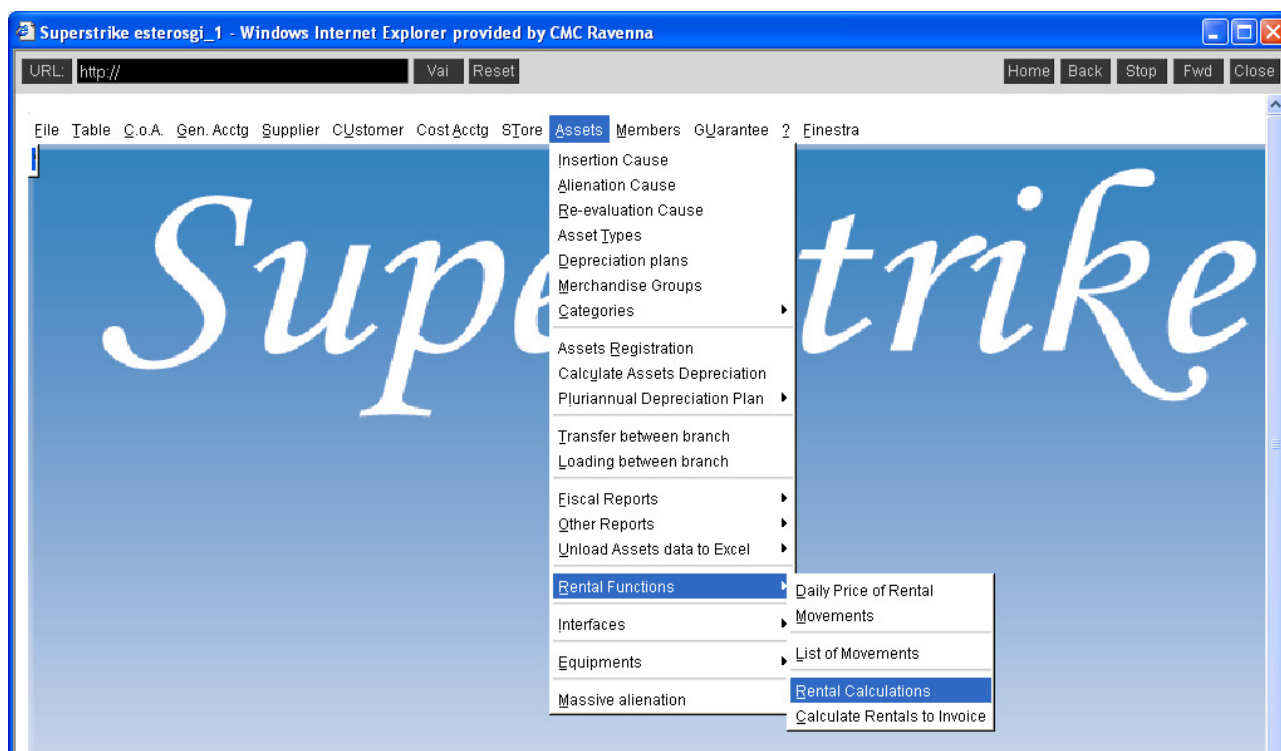
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**PROCEDURE FOR THE REVERSAL OF FIGURATIVE RENTALS AND RENTALS TO BE INVOICED  
(which has to be effected during the first days of the following month)**

**1. GENERATION**

➔ **Rental functions**

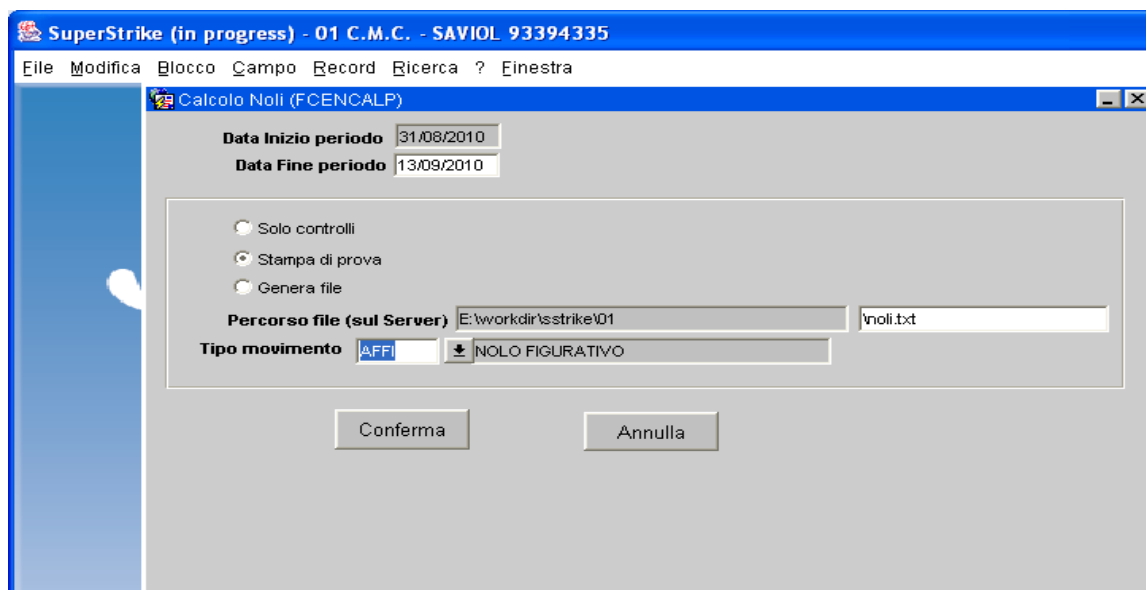
**Follow path: Assets – Rental functions – Rental calculations**



**This path opens the screen “Calculate Rentals”**

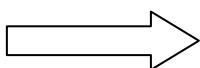
1. Fill in the field **Closing date (e.g.: 13/09/2010)**  
On the contrary, the **Starting date** field cannot be modified (in grey) and it always reports the date of the previous month (e.g. 31/08/2010)
2. Flag on **Page Proof**
3. File path name (already set): **E:\workdir\sstrike\01 \noli.txt**
4. Type of movement (still to be set): **AFFI** (Figurative rental)
5. Select button **Confirm** (starting of rental generation and printing)

**Example:**



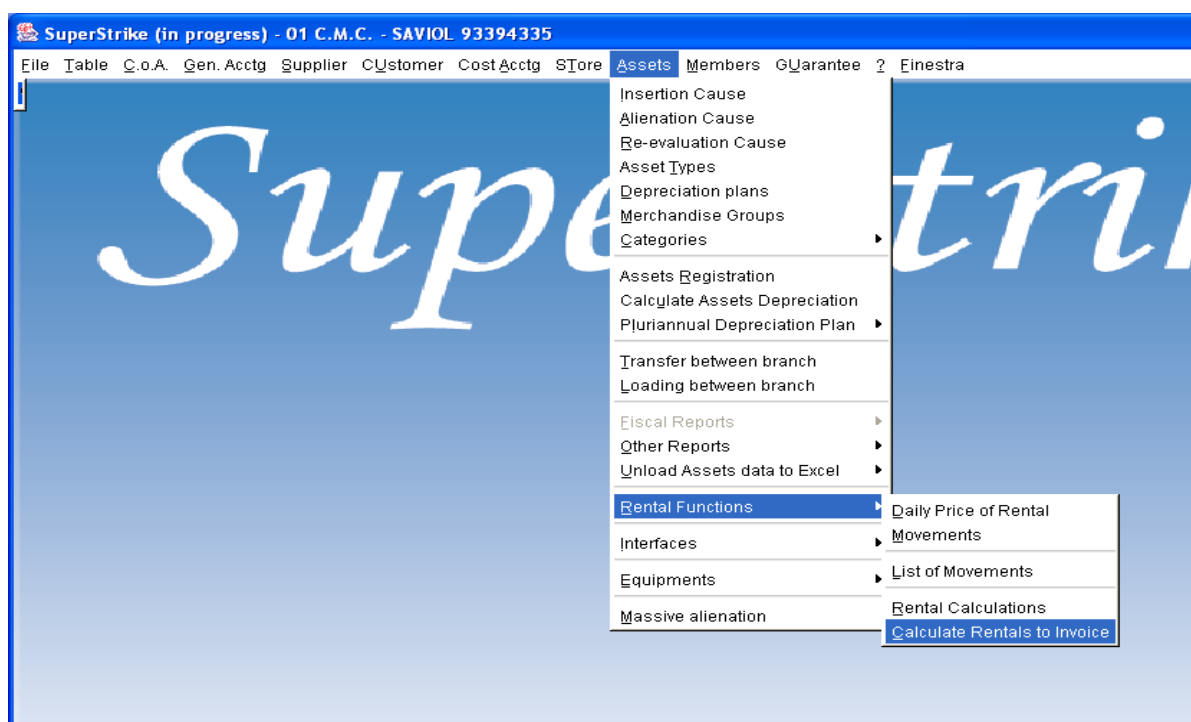
**Save file in PDF format**

After MONTI F.'s approval, **FILE CAN BE GENERATED** (repeat this procedure from step 1 to step 5, the only difference is at point 2 >put a **flag on FILE GENERATION**)



**Rentals to be invoiced**

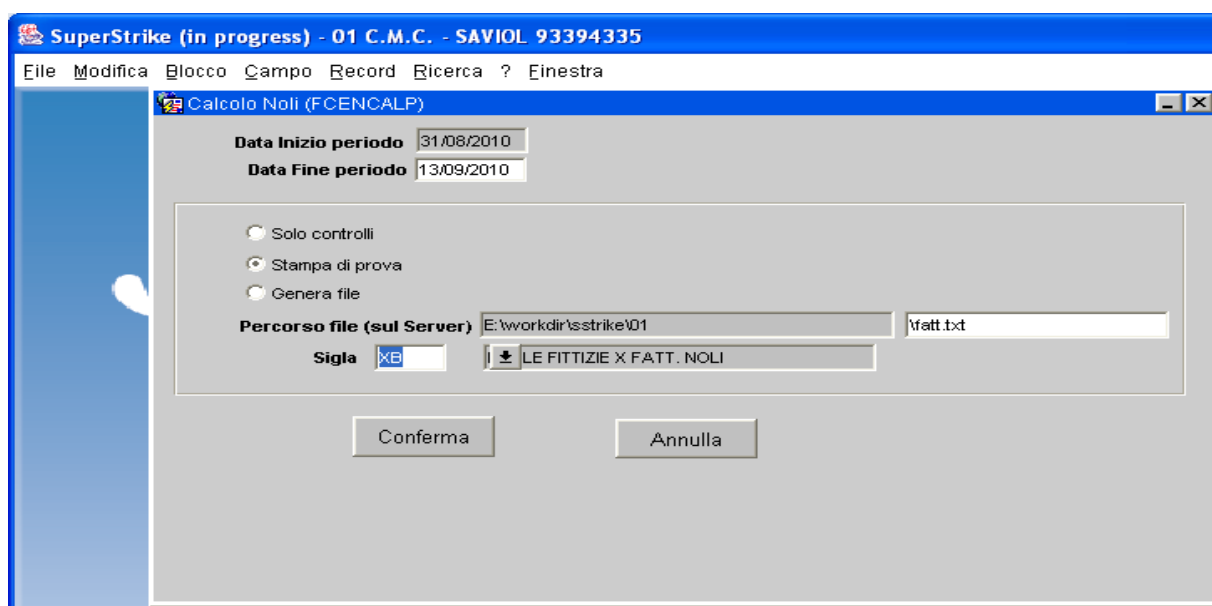
**Follow path: Assets – Rental functions – Calculate rentals to invoice**



## This path opens the screen “Calculate Rentals”

1. Fill in the field **Closing date (e.g.: 30/09/2010)**  
On the contrary, the **Starting date** field cannot be modified (in grey) and it always reports the date of the previous month (e.g. 31/08/2010)
2. Flag on **Page Proof**
3. File path name (already set): **E:\workdir\sstrike\01 \fatt.txt**
4. Type of movement (still to be set): **XB** (fictitious bills for rental invoicing)
5. Select button **Confirm** (starting of rental generation and printing)

## Example:



## Save file in PDF format

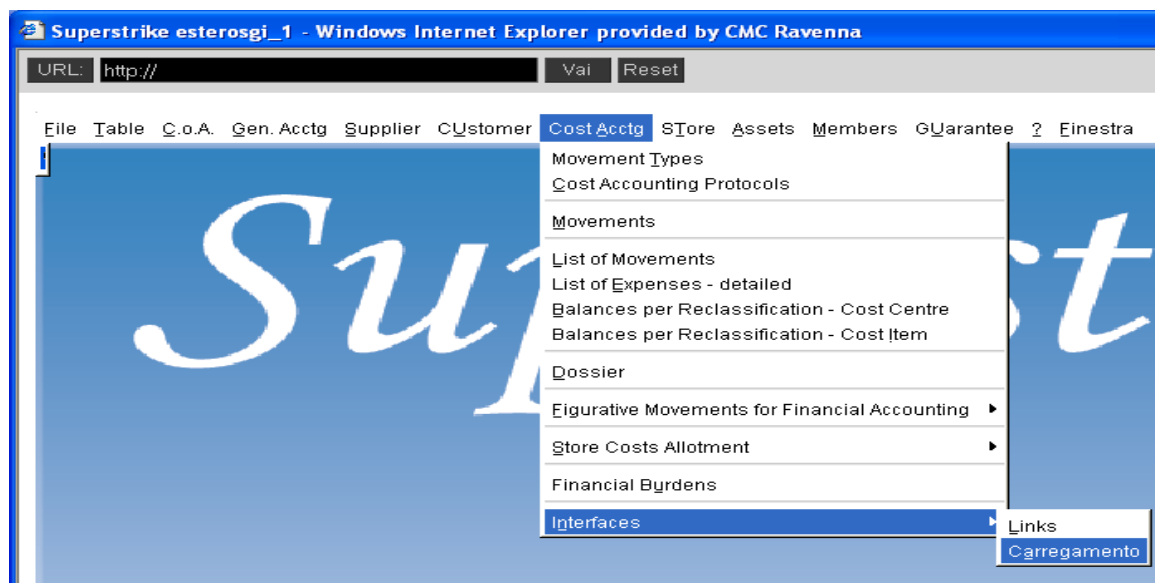
After MONTI F.'s approval, **FILE CAN BE GENERATED** (repeat steps from 1 to 5, the only difference is at point 2 > put a **flag on FILE GENERATION**)

The final message must be **all data were input correctly.**

Send an e-mail attaching the file with the rentals to be invoiced to ZACCARELLI DANIELA.

## 2. UPLOADING

Follow path **Cost accounting – Interfaces – Uploading**



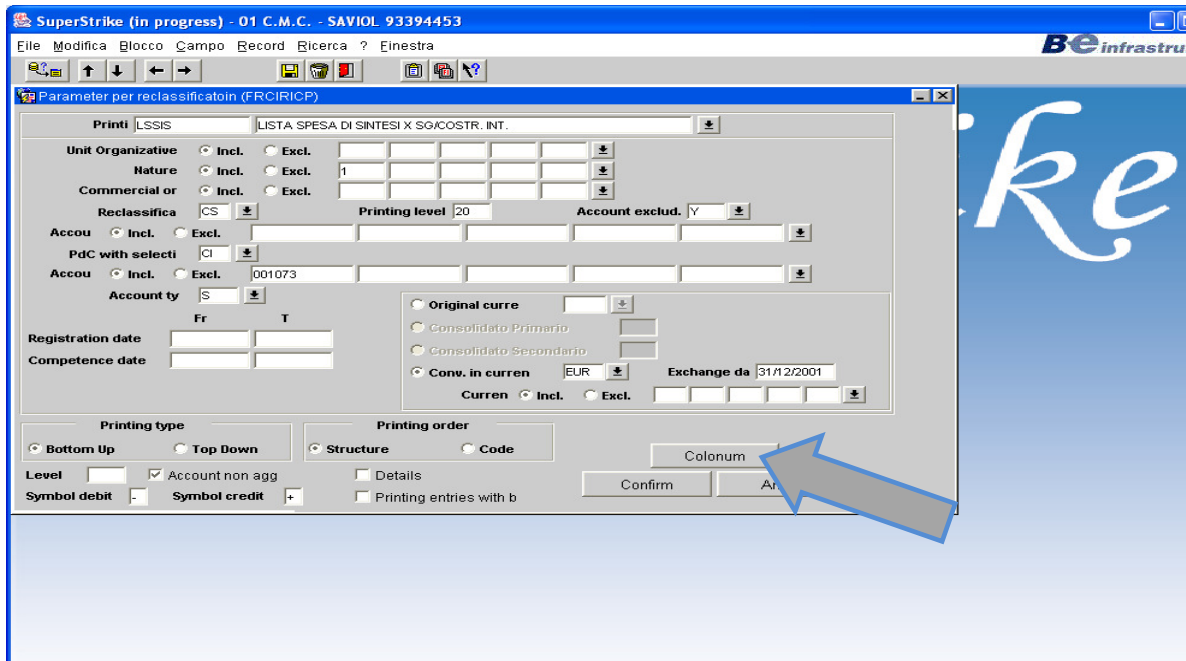
From the screen **Launch Loading** select **RENTALS** (Uploading Rentals). Clicking on **OK**, the message **“Movements are being uploaded”** may be visualized.

### Settlement with Cost Accounting

The settlement control with Cost Accounting is made by opening the **synthetic list of expenses LSSIS** of Cdc 1073 Gestione macchine (Machines management).

From **Cost Accounting**, select **Balances per Reclassification – Cost item (LSSIIS)**

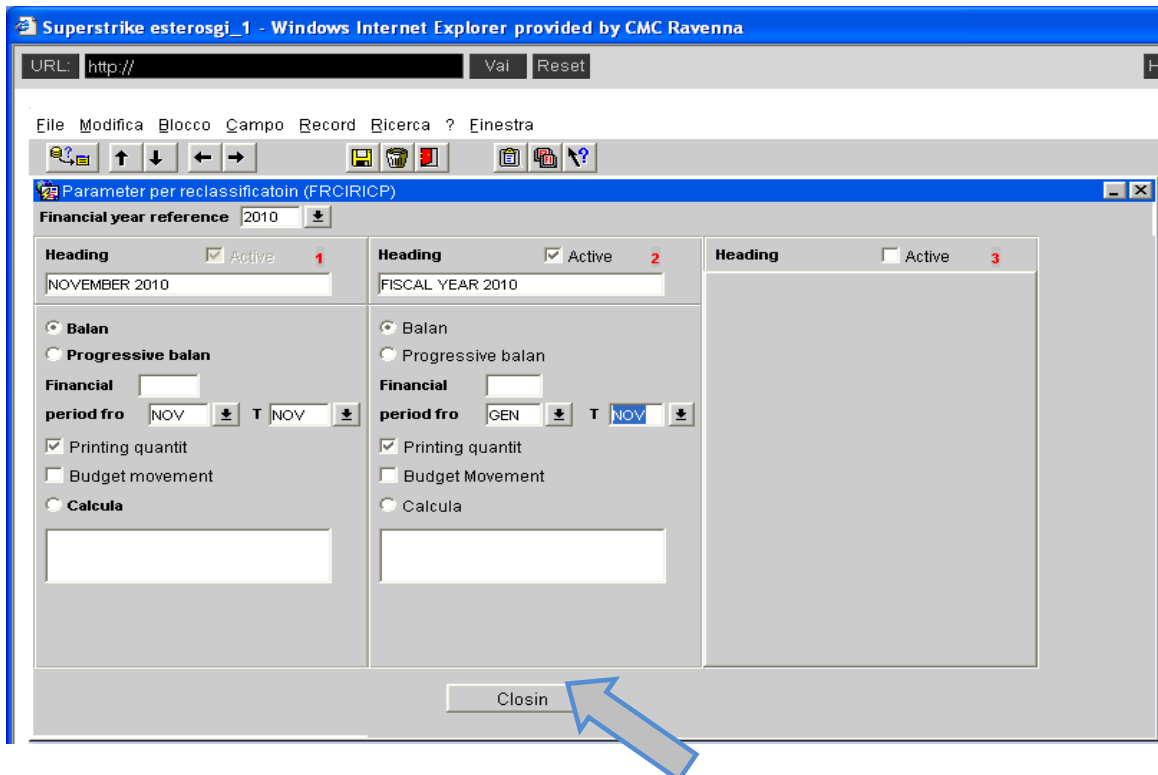
### Example



Select **Column** and modify:

Heading : period of reference

Period: from **Nov** to **Nov**



**Confirm**